



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: June 19, 2023
To: Local Educational Agency Leads, Administrators of Approved Private Schools for Students with Disabilities (APSSD)
Route To: Directors of Special Services, Special Education Parent Advisory Groups (SEPAGs)
From: Kathy Ehling, Assistant Commissioner
Division of Educational Services

Updated Materials on the Office of Special Education Website

The purpose of this memo is to advise that the New Jersey Department of Education's Office of Special Education (OSE) [website](#) includes new and updated special education materials. The materials include an updated version of the [Parental Rights in Special Education \(PRISE\) booklet](#) and an updated [Model Complaint Form](#), also included in the updated PRISE. Local educational agencies (LEAs) and Approved Private Schools for Students with Disabilities (APSSDs) that distribute these materials are directed to discard the previous versions of these documents, and immediately distribute the updated versions. Additionally, if the website of a LEA or APSSD includes these documents, please verify that the previous version is removed and that it is replaced with a link to the current version.

The OSE has also posted a new Special Education [Complaint Investigation Pamphlet](#) and a new [chart](#) that explains the differences between a request for a due process hearing and a State complaint.

Questions should be directed to the OSE's Complaint Investigation Unit at (609) 376-9060 or oseinfo@doe.nj.gov.

c: Members, State Board of Education
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group